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EXPERT GROUP ON BEST AVAILABLE  
TECHNIQUES AND BEST ENVIRONMENTAL  
PRACTICES

Second session

Villarrica, Chile 8-12 December 2003

Item 2 (c) on the provisional agenda<sup>1</sup>

**Organization matters: Organization of work**

SCENARIO NOTE FOR THE SECOND SESSION OF THE EXPERT GROUP<sup>2</sup>

Note by the secretariat

Contained in the annex to the present note is a scenario note for the second session of the Expert Group provided by the co-Chairs of the Expert Group, Mr. Robert Kellam (United States of America) and Mr. Sergio Vives (Chile). This information is circulated as received.

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<sup>1</sup> UNEP/POPS/EGB.2/1.

<sup>2</sup> This document has not been formally edited.

Annex

**SCENARIO NOTE FOR THE SECOND SESSION OF THE EXPERT GROUP ON BAT/BEP**

This note is intended to communicate our thoughts and expectations for the second session of the Expert Group (EGB-2), scheduled for December 8-12, 2003, in Villarrica, Chile. We are greatly indebted to the intersessional leads and participants, as well as the Secretariat, for the excellent work accomplished during the intersession.

**Objectives for the second session:**

As the second of three meetings authorized by our terms of reference, we are hopeful that EGB-2 will allow us to bring the format and scope of the provisional guidelines into sharper focus, build on the progress made during the intersession, and put us on track to complete our work by the close of our third and final session. To accomplish this, we will need to:

- Review the draft guidance and guidelines on specific source categories submitted for consideration as found in documents UNEP/POPS/EGB.2/INF/5-11 and agree on a process for final drafting prior to the third session;
- Discuss and agree on the process for the development of guidance and guidelines for those source categories not yet drafted;
- Reach consensus on the elements and overall structure of the provisional guidance and guidelines and determine the process for ensuring that work is completed on remaining elements;
- Agree on the intersessional work to be completed in advance of the third session of the Expert Group and select dates and location.

**Organization of the work:**

We plan five full working days of meetings from Monday, December 8, to Friday, December 12. The proposed daily schedule is from 9:00-12:00 and 13:00-17:00 from Monday to Thursday, and from 8:00-12:00 and 13:00-16:00 on Friday. During much of these working hours the Expert Group will meet in plenary except when it is suspended for contact group meetings. Contact groups may also meet outside of the plenary working hours and rooms will be made available for this. The tentative schedule for the week is provided in document UNEP/POPS/EGB.2/INF/2.

The earlier start and finish on Friday is to allow enough time for those who need to fly Friday night to Santiago to catch connecting international flights the next day. In this way, we hope that everyone will be able to stay until closure of the meeting.

The report of the session is an important product of our work. The report of the meeting as of the end of plenary on Thursday will be approved with any amendments by plenary on Friday. The results of the Friday plenary meetings will be prepared by the co-Chairs in cooperation with the Secretariat.

**Agenda for the session:**

The annotated agenda for EGB-2 (UNEP/POPS/EGB.2/1/Add.1) identifies the issues for discussion and references the corresponding meeting or information document for each.

Monday morning will begin with opening statements and organization matters (items 1 and 2 of the provisional agenda, UNEP/POPS/EGB.2/1) including: restatement of the Experts Group's mandate, summary of the results of the previous session, status report of work completed intersessionally and our expectations for how the session will be organized over the course of the week.

The Monday morning meeting will then take up those issues related to the development of the guidance on BEP and guidelines on BAT (item 3 of the provisional agenda) in the following order:

- Consideration of alternatives in the application of BAT;
- Development of guidelines and guidance by source categories:
  - Production of pulp using elemental chlorine or chemicals generating elemental chlorine for bleaching;
  - Open burning of wastes, including burning of landfill sites;
  - Thermal processes in the metallurgical industry
  - Cement kilns firing hazardous wastes;
  - Waste incinerators
    - Medical waste incinerators
    - Municipal and other waste incinerators
  - Chemical production
  - Other source categories not yet considered
- Scope of work of the Expert Group
  - Consolidation of resource documents
  - Possible elements and structure of the overall guidance and guidelines.

We expect that discussion of the above issues will continue until Friday morning. Plenary will be adjourned for contact group meetings part of the morning session on Wednesday and the afternoon session on Thursday. We will use the contact groups to focus on particular issues that arise during the week as well as to frame the draft guidance for listed categories that have not yet been addressed. Contact group reports on Friday morning will help us to structure the work for the second intersession.

The final issues on the provisional agenda: preparation for the next session; other matters; adoption of the report and closure of the session (items 4-7) will be the subject of our final afternoon discussion on Friday.

#### **Outcomes of the session:**

By the end of our meeting in December, we would hope to have:

1. A consensus on the elements and overall structure of the draft guidance and guidelines, including introductory and appended material;
2. Draft guidance and guidelines for the following source categories:
  - a. Production of pulp using elemental chlorine or chemicals generating elemental chlorine for bleaching;
  - b. Open burning of wastes, including burning of landfill sites;
  - c. Thermal processes in the metallurgical industry
  - d. Cement kilns firing hazardous wastes;
  - e. Waste incinerators
    - i. Medical waste incinerators
    - ii. Municipal waste incinerators
  - f. Chemical production;
3. Plans for developing draft guidance and guidelines on the remaining source categories listed in Part II and Part III of Annex C of the Stockholm Convention in advance of the third session of the Expert Group;
4. A plan for gathering additional relevant information as well as identifying data gaps and problem areas identified in advance of the third session of the Expert Group;

5. A report that includes the status of the progress made to date, the issues that remain, and our schedule for completion of the draft guidance and guidelines.

**Future Work:**

1. The Expert Group will need to implement plans adopted at EGB-2, listed above, in advance of its third session.
2. The Expert Group, by the close of its third session, will need to complete all of the elements of the draft guidance and guidelines and forward its recommendations for consideration by the first meeting of the Conference of the Parties of the Stockholm Convention.
3. The Expert Group, at its third session, will need to propose a process for periodically updating the guidance and guidelines and the information contained therein for consideration by the first meeting of the Conference of the Parties of the Stockholm Convention.

In our view, the aims of the Convention would be best served by the early provision of guidance that could be updated and expanded later. The use of technical annexes to this document that could be updated as necessary would facilitate that approach.

Sergio Vives  
Co-Chair, BAT/BEP Expert Group  
October 21, 2003

Robert Kellam  
Co-Chair, BAT/BEP Expert Group  
October 21, 2003