



**United Nations  
Environment  
Programme**

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EXPERT GROUP ON BEST AVAILABLE  
TECHNIQUES AND BEST ENVIRONMENTAL  
PRACTICES

Second session

Villarrica, Chile, 8-12 December 2003

Item 2 (c) of the provisional agenda<sup>1</sup>

**Organizational matters: Organization of work**

TENTATIVE SCHEDULE FOR THE WEEK

Note by the secretariat

A tentative schedule of work of the Expert Group at its session is contained in the annex to the present note. This document has not been formally edited.

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<sup>1</sup> UNEP/POPS/EGB.2/1.

AnnexSecond session of the Expert Group on Best Available Techniques and Best Environmental Practices: Tentative schedule for the week (8-12 December 2003)<sup>2</sup>

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning meeting 9:00-12:00	Item 1: Opening of the session  Item 2: Organizational matters  Item 3(b): Alternatives consideration	Item 3(c): Guidance development (cont.)  -Metallurgical industry: secondary copper smelting, iron sintering, secondary zinc smelting, secondary aluminium smelting, secondary lead smelting, primary aluminium production, magnesium production	Item 3(c): Guidance development (cont.)  -Municipal waste and other incineration categories (09:00-11:00)  No plenary (11:00-12:00) Contact group(s) on other waste incineration categories	Item 3(a) Scope of work  - Consolidation of resource documents (09:00-10:00)  - Possible structure of guidance (10:00-12:00)	Contact groups report to plenary (8:00-11:00)  Item 4: Preparation for the next session (11:00-12:00)
Lunch break 12:00-13:00	Lunch	Lunch	Lunch	Lunch	Lunch
Afternoon meeting 13:00-17:00	Item 3(c): Guidance development  -Pulp and paper (13:00-15:00)  -Open burning, incl. landfills (15:00-17:00)	Item 3(c): Guidance development (cont.)  -Cement kilns firing hazardous waste (13:00-15:00)  -Medical waste incineration (15:00-17:00)	Item 3(c): Guidance development (cont.)  -Chemical manufacturing (13:00-15:00)  -remaining categories (15:00-17:00)	No plenary (13:00-15:00) Contact groups on selected remaining categories  No plenary (15:00-17:00) Contact groups meet to complete reports to plenary	Item 4: Preparation for the next session (cont.) (13:00-14:00)  Item 5: Other matters  Item 6: Report adoption  Item 7: Meeting closure (by 16:00)
Evening after 17:00	Working group meetings possible	Working group meetings possible	Working group meetings possible	Working group meetings possible	

<sup>2</sup> Items listed in the schedule are from the provisional annotated agenda, UNEP/POPS/EGB.2/1/Add.1.