



# United Nations Environment Programme

برنامج الأمم المتحدة للبيئة • 联合国环境规划署

PROGRAMME DES NATIONS UNIES POUR L'ENVIRONNEMENT • PROGRAMA DE LAS NACIONES UNIDAS PARA EL MEDIO AMBIENTE

ПРОГРАММА ОРГАНИЗАЦИИ ОБЪЕДИНЕННЫХ НАЦИЙ ПО ОКРУЖАЮЩЕЙ СРЕДЕ

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23 March 2004

To: Stockholm Convention Focal Points  
POPs INC- 7 Heads of Delegation  
UNEP Official Points of Contact

**Subject: Follow up to decision INC-7/1 on budget for 2003 and 2004-2005**

Dear colleagues,

At its seventh session held from 14 to 18 July 2004 in Geneva, Switzerland, the Intergovernmental Negotiating Committee for an International Legally Binding Instrument for Implementing International Action on Certain Persistent Organic Pollutants (INC) established a budget group. The group discussed and agreed on the elements that would be included in the budget of the Secretariat of the Stockholm Convention and how the overall budget should be presented. The outcome of group formed decision INC-7/1 on budget for 2003 and 2004-2005 that was adopted by the INC. This is found in annex I of the report of the session, document UNEP/POPS/INC.7/28. Paragraph 7 of the decision requested the Secretariat to develop a model budget presentation and format for consideration by the first session of the Conference of the Parties.

In response to this request, the Secretariat has prepared the attached draft model format on the basis of the deliberations of the budget group at the seventh session of the INC.

Any specific recommendations would be welcomed. Please note that budget elements used in the attached are generally agreed, but if you have recommendations that would help clarify the reporting please make them specific. Governments are requested to provide any comments or input on the attached by 30 June 2004 to:

James B. Willis, Executive Secretary  
Stockholm Convention  
Attention: draft model budget  
United Nations Environment Programme  
11-13 chemin des Anémones  
CH-1219, Chatelaine, Geneva, Switzerland  
Fax: (+41 22) 797 34 60  
**E-mail: [ssc@chemicals.unep.ch](mailto:ssc@chemicals.unep.ch)**  
***Submission by e-mail is much preferred.***

Please let David Ogden on my staff know if you have any questions. He can be contacted at tel: +41 22 917 8190, fax: +41 22 797 3460 or email: [dogden@unep.ch](mailto:dogden@unep.ch).

Yours sincerely,

[signed]

James B. Willis,  
Executive Secretary