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EXPERT GROUP ON BEST AVAILABLE
TECHNIQUES AND BEST ENVIRONMENTAL
PRACTICES

Third session

Tokyo, Japan, 11-16 October 2004

Item 2 (b) of the provisional agenda¹

Organizational matters: Organization of work

TENTATIVE SCHEDULE FOR THE WEEK

Note by the secretariat

A tentative schedule of work of the Expert Group at its third session is contained in the annex to the present note. This document has not been formally edited.

¹ UNEP/POPS/EGB.3/1.

Annex

Third session of the Expert Group on Best Available Techniques and Best Environmental Practices: Tentative schedule for the week (11-16 October 2004)²

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning meeting 9:00-12:00	<p><u>Item 1: Opening of the session</u></p> <p><u>Item 2: Organizational matters</u></p> <p><u>Item 3: Development of guidelines/guidance</u></p> <p>(g) <u>Section VI, Part III Source categories</u></p> <p>D. Fossil-fuel fired industrial boilers</p> <p>G. Crematoria</p> <p>I. Destruction of animal carcasses</p>	<p>B. Metallurgical processes: secondary lead production; primary aluminium production; magnesium production; secondary steel production; primary metals</p> <p>F. Chemical production processes</p> <p>H. Motor vehicles</p>	<p>(f) <u>Section V, Part II Source categories</u></p> <p>A. Waste incinerators: municipal and hazardous waste/sewage sludge; medical waste</p> <p>B. Cement kilns firing hazardous waste</p> <p>C. Pulp production</p> <p>D. Metallurgical processes: secondary copper; sinter plants, iron and steel; secondary aluminium production secondary zinc production</p>	<p>Consideration of results of working groups</p> <p>(a) <u>Overview of structure and organization</u></p> <p>(b) <u>Introduction</u></p>	<p>(h) <u>Annex I: existing standards, guidance</u></p> <p>(i) <u>Annex II, reference materials</u></p> <p>(j) <u>Any remaining issues</u></p>	<p>Consideration of results of working groups</p> <p><u>Item 4: Process for submitting report on the guidelines/guidelines to COP1</u></p> <p><u>Item 5: Other matters</u></p>
Lunch break 12:00-13:00	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
Afternoon meeting 13:00-17:00	<p>A. Open burning of wastes</p> <p>C. Residential combustion sources</p> <p>E. Firing installations for wood/other biomass</p>	<p>J. Textile and leather dyeing and finishing</p> <p>K. Shredder plants for end of life vehicles</p> <p>L. Smouldering copper cables</p> <p>M. Waste oil refineries</p>	Possible working groups	<p>(c) <u>Alternatives</u></p> <p>(d) <u>General guidance</u></p> <p>(e) <u>General principles</u></p>	Possible working groups	<p><u>Item 6: Report adoption</u></p> <p><u>Item 7: Meeting closure</u></p>

² Items listed in the schedule are from the provisional annotated agenda, UNEP/POPS/EGB.3/1/Add.1. Working groups meetings may be held after 17:00 every day except Thursday, 14 October, when a reception hosted by the Government of Japan is scheduled.