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**United Nations  
Environment  
Programme**

**Expert Group on Best Available Techniques and  
Best Environmental Practices**

**First meeting**

Geneva, Switzerland, 28 November –2 December 2005

Item 2 (b) of the provisional agenda\*

**Organizational matters: organization of work**

**Tentative schedule for the week<sup>1</sup>**

**Note by the Secretariat**

A tentative schedule of work of the first meeting of the Expert Group on Best Available Techniques and Best Environmental Practices is contained in the annex to the present note. The schedule will be adapted as work progresses.

\* UNEP/POPS/EGBATBEP.1/1.

<sup>1</sup> This document has not been formally edited

## Annex

### First meeting of the Expert Group on Best Available Techniques and Best Environmental Practices: Tentative schedule for the week (28 November-2 December 2005)<sup>2</sup>

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning session 10:00-13:00	<p><b>Item 1: Opening of the session</b></p> <p><b>Item 2: Organizational matters</b></p> <p><b>Item 3: Further work on the enhancement or strengthening of the draft guidelines on BAT and provisional guidance on BEP</b></p>	<b>Item 3: (Continuation)</b>	<p><b>Item 3: (Continuation)</b> Report from Working groups to Plenary</p> <p>Working groups meet to continue their deliberations</p>	<p><b>Item 3: (Continuation)</b> Report from Working groups to Plenary</p> <p>Working groups meet to continue their deliberations</p>	<p><b>Item 3: (Continuation)</b> Working groups report to plenary</p> <p><b>Item 4: Preparation for next meeting</b></p>
Lunch break 13:00 – 15:00	Lunch	Lunch	Lunch	Lunch	Lunch
Afternoon session 15:00-18:00	<p><b>Item 3 (a)</b></p> <p><b>Item 3 (b)</b></p> <p><b>Item 3 (c)</b></p> <p><b>Item 3(d)</b></p> <p><b>Item 3 (e)</b></p>	<p><b>Item 3: (Continuation)</b> Possible working groups to be set up</p>	<p><b>Item 3: (Continuation)</b> Report from Working groups to Plenary</p> <p>Working groups meet to continue their deliberations</p>	No plenary: Working groups meet to complete reports to plenary	<p><b>Item 5: Other matters</b></p> <p><b>Item 6: Adoption of the Report</b></p> <p><b>Item 7: Closure of the Meeting</b></p>
Evening after 18:00		Working group meetings possible	Working group meetings possible	Working group meetings possible	

<sup>2</sup> Items listed in the schedule are from the provisional annotated agenda, document UNEP/POPS/EGBATBEP.1/1/Add.1, and the scenario note, document UNEP/POPS/EGBATBEP.1/INF/1