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**United Nations
Environment
Programme**

**Expert Group on Best Available Techniques and
Best Environmental Practices
Second meeting**
Geneva, Switzerland, 19 - 24 November 2006
Item 2 (b) of the provisional agenda*

Organizational matters: organization of work

Tentative schedule for the week¹

Note by the Secretariat

A tentative schedule of work of the second meeting of the Expert Group on Best Available Techniques and Best Environmental Practices is contained in the annex to the present note. The schedule will be adapted as work progresses.

* UNEP/POPS/EGBATBEP.2/1.

¹ This document has not been formally edited

Annex

Second meeting of the Expert Group on Best Available Techniques and Best Environmental Practices: Tentative schedule for the week

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
Morning session 10:00-13:00	<p>Item 1: Opening of the session</p> <p>Item 2: Organizational matters</p> <p>Item 3: Completion of the further work on the enhancement or strengthening of the draft guidelines on BAT and provisional guidance on BEP</p>	<p>Item 3: (Continuation) Possible working groups</p>	<p>Item 3: (Continuation) Report from Working groups to Plenary</p> <p>Working groups meet to continue their deliberations</p>	<p>Item 3: (Continuation) Report from Working groups to Plenary</p> <p>Working groups meet to continue their deliberations</p>	<p>Item 3: (Continuation) Report from Working groups to Plenary</p> <p>Working groups meet to continue their deliberations</p>	<p>Item 4: (continuation)</p> <p>Item 5: Other matters</p>
Lunch break 13:00 – 15:00	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
Afternoon session 15:00-18:00	<p>Item 3 Status reports by the leads of intersessional work</p>	<p>Item 3: (Continuation) Working groups to report to plenary and new working groups to be set up</p>	<p>Item 3: (Continuation) Report from Working groups to Plenary</p> <p>Working groups meet to continue their deliberations</p>	<p>No plenary: Working groups meet to complete reports to plenary</p>	<p>Item 3: (Continuation) working groups report to plenary - presentation by the Secretariat on enhancement of document to make it easier to understand and use</p> <p>Item 4: process for presenting the report of the work of the Expert Group and submitting the revised Guidelines for consideration of COP 3</p>	<p>Item 6: Adoption of the Report</p> <p>Item 7: Closure of the Meeting</p>
Evening after 18:00		Working group meetings possible	Working group meetings possible	Working group meetings possible		