

## Annex III

### **Specimen letter to Parties and observers communicating the Committee's recommendations to the Conference of the Parties for it to consider listing a chemical in Annexes A, B or C of the Convention, thereby amending Annexes A, B or C**

**Subject: Communication of the recommendations of the Persistent Organic Pollutants Review Committee to the Conference of the Parties to consider listing the [chemicals name] in Annexes [...] of the Stockholm Convention, thereby amending those Annexes**

Dear Madam/Sir,

The third meeting of the Persistent Organic Pollutants Review Committee of the Stockholm Convention took place from 19 to 23 November 2007 in Geneva. The report of the meeting will be available at the Convention website:  
[http://www.pops.int/documents/meetings/poprc\\_3/meetingdocs/default.htm](http://www.pops.int/documents/meetings/poprc_3/meetingdocs/default.htm).

At its third meeting, the Persistent Organic Pollutants Review Committee had before it risk profiles prepared in accordance with Annex E of the Convention and the risk management evaluations prepared in accordance with Annex F of Convention for [chemical name].

The Committee completed its review of the available documents, considered the possible control measures, the available social and economic information, and comments and information submitted by Parties and observers relating to the considerations specified in Annex F. The Committee decided to recommend to the Conference of the Parties in accordance with paragraph 9 of Article 8 of the Convention that the conference consider listing [chemical name] in Annex [...] of the Convention.

*[Committee's concluding statement for risk management]*

Paragraph 9 of Article 8 of the Convention provides that, in the event that the Committee makes a recommendation on whether a chemical should be considered by the Conference of the Parties for listing in Annexes A, B and/or C, "the Conference of the Parties, taking due account of the recommendations of the Committee, including any scientific uncertainty, shall decide, in a precautionary manner, whether to list the chemical, and specify its related control measures, in Annexes A, B and/or C". If the Conference of the Parties decides to list the chemicals in Annexes A, B and/or C, the respective annex or annexes will be amended in accordance with Articles 21 and 22 of the Convention. Amendments to Annexes A, B and/or C enter into force in accordance with paragraphs 3 and 4 of Article 22 and paragraph 4 of Article 25.

Please note that the text of any proposed amendment to the Convention must be communicated to Parties at least six months before the meeting at which it is proposed for adoption.

Parties are therefore invited to be prepared to discuss the listing of [chemical name] in Annexes [...] of the Convention as recommended by the Persistent Organic Pollutants Review Committee. Parties are reminded that, in accordance with rule 19 of the rules of procedure for the Conference of the Parties, in order to take part in the decision-making process at the fourth meeting of the Conference of the Parties their representatives must be accredited with credentials issued either by a head of State or Government or by a

minister for foreign affairs or, in the case of a regional economic integration organization, by the competent authority of that organization.

The annex to the present letter provides a summary of the implications for Parties of listing a chemical in Annexes A, B or C of the Convention, including the actions that Parties must take upon the entry into force of an amendment listing a chemical.

Parties are invited to notify the Secretariat by [date/month/year] of any relevant issue that they may wish to raise at the fourth meeting of the Conference of the Parties. The Secretariat will provide the Conference of the Parties with a compilation of the issues submitted. Submissions should be sent to the Secretariat of the Stockholm Convention, preferably by e-mail ([ssc@pops.int](mailto:ssc@pops.int)), or by regular mail to:

Secretariat of the Stockholm Convention  
Att: POPs Review Committee  
United Nations Environment Programme  
11-13 chemin des Anémones  
CH-1219, Châtelaine, Geneva, Switzerland  
Fax: (+41 22) 917 80 98

If you have any questions regarding this information, please do not hesitate to contact Ms. Fatoumata Keita Ouane, Stockholm Convention Secretariat (e-mail: [fouane@pops.int](mailto:fouane@pops.int); telephone: +41 22 917 81 61).

Yours sincerely,

Donald Cooper  
Executive Secretary  
Stockholm Convention