

## Draft

### Elements of the letter to Parties and observers inviting them to submit pursuant to Article 8 of the Stockholm Convention the information specified in Annex F

**Subject: Invitation to submit information specified in Annex F of the Stockholm Convention to the POPs Review Committee**

Dear Madam or Sir,

The second meeting of the Stockholm Convention Persistent Organic Pollutants Review Committee took place on 6-10 November 2006 in Geneva. The report of the meeting will be available shortly at the Convention web site ([www.pops.int/documents/meetings/poprc/](http://www.pops.int/documents/meetings/poprc/)).

The Committee had before it risk profiles conducted in accordance with Annex E of the Convention, for the following **number** chemicals that were previously proposed by Parties for addition to Annexes A, B, and/or C of the Convention, for which the Committee had already decided that the screening criteria in Annex D of the Convention had been fulfilled in a flexible and transparent way:

- **Chemical 1 name** (proposed by **Party Name**)
- **Chemical 2 name** (proposed by **Party Name**)
- **Chemical 3 name** (proposed by **Party Name**)

....

In accordance with the procedure laid down in Article 8 of the Convention, the Committee examined the risk profiles and decided that these chemicals are likely, as a result of their long-range environmental transport to lead to significant adverse human health and/or environmental effects, such that global action is warranted.

The next step in the process is to prepare a risk management evaluation for each of the **number** chemicals mentioned herein. The risk management evaluation shall further evaluate and elaborate on the information referred to in Annexes D and E, and include, as far as possible, the information listed in Annex F. A draft outline of the risk management evaluation has been developed by the Committee (available at [www.pops.int/documents/meetings/poprc/](http://www.pops.int/documents/meetings/poprc/)). As provided for by the Convention, the risk management evaluation will include an analysis of the possible control measures as well as the socio-economic considerations, and will take into account information to be submitted by Parties and observers relating to the considerations specified in Annex F.

#### What information is required?

You are invited to submit information specified in Annex F **and in so doing to consider** the guidance provided in this letter.

The POPs Review Committee needs information that is supplementary to the information **provided during previous stages in the review process (i.e., information relevant to Annexes D and E)**. The proposals, evaluations and risk profiles are available at the Convention web site ([www.pops.int/documents/meetings/poprc/](http://www.pops.int/documents/meetings/poprc/)). In addition, the Committee identified the following specific areas where information and data regarding the chemicals under consideration would be particularly useful for the future process.

#### **Chemical 1 name**

- (Explain what is needed)
- (Explain what else is needed)
- (...)

**Comment [US1]:** "according" sounds like it outranks Annex F particularly when the "following specific areas" language is considered. It is OK to target certain areas but the request must be clear that it is asking for all of the information types in Annex F.

**Deleted:** according to

**Comment [US2]:** this otherwise sounds like a foregone conclusion . a cleaner and clearer statement that tracks the text is the better approach.

**Deleted:** in the proposals for inclusion in Annexes A, B and/or C of the chemicals in question and in the evaluation of the screening criteria and risk profiles by the Committee

**Chemical 2 name**

- (Explain what is needed)
- (Explain what else is needed)
- (...)

...

On the basis of the risk profile and the risk management evaluation for each chemical, referred to in Article 8 of the Convention, the Committee shall recommend whether the chemical should be considered by the Conference of the Parties for listing in Annexes A, B and/or C.

**How to submit information?**

A form is provided to facilitate the submission of information (attached in English and available in the five other official UN languages at [www.pops.int/documents/meetings/poprc/](http://www.pops.int/documents/meetings/poprc/)). Please provide a summary of the information in the form and clear and precise references for each source. Without the exact source of the information, the Committee **might** not be able to use it. If the information is not readily available in the public literature, you may consider attaching the original source of the information to the submission.

Please indicate clearly on the form which chemical the information concerns and use one form per chemical. Information is not required to be submitted for all **number** chemicals and you do not have to fill in all the boxes on the form. Please note that the size of the boxes will adjust to the amount of text inserted and, thus, a completed form may be longer than the current **number** pages. Attached to this letter is a supplementary set of explanatory notes to the form that was developed by the Committee. Concerning the submission of confidential information, please note the provisional confidentiality arrangements agreed by the Committee and provisionally available at the web site. [Note - Depending on the POPRC's response to the Annex F paper on Confidentiality, reference to that paper's provisions might need to be made.]

The work plan of the Committee is very tight, and it would therefore be helpful if information can be submitted **as soon as possible but no later than (date)**.

It would be preferred if information would be submitted in English as this would facilitate its use by the Committee. However, information provided in other UN languages (Arabic, Chinese, French, Spanish and Russian) may be translated for use by the Committee but in such cases information should be submitted by **(date less one month)**.

The information should be submitted to the Secretariat of the Stockholm Convention, preferably by email.

Secretariat of the Stockholm Convention  
Att: POPs Review Committee  
United Nations Environment Programme  
11-13 chemin des Anemones  
CH-1219, Chatelaine, Geneva, Switzerland  
Fax: (+41 22) 797 34 60  
**E-mail: [ssc@pops.int](mailto:ssc@pops.int)**

If you have any questions regarding this request or you would like to receive hard copies of the documents from the POPs Review Committee, please do not hesitate to contact **Name1 Name2**, Stockholm Convention Secretariat (e-mail: [name1.name2@unep.ch](mailto:name1.name2@unep.ch); telephone +41 22 **number**).

I look forward to hearing from you.

Yours sincerely,

John A. Buccini  
Acting Executive Secretary