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30 June 2009

Subject: Invitation to submit comments to the POPs Review Committee on the “Pocket guide to the handbook for effective participation in the work of the POPs Review Committee”

The fourth meeting of the Persistent Organic Pollutants Review Committee took place on 13-17 October 2008 in Geneva. The report of the meeting is available at the Convention website: <http://www.pops.int/poprc/>.

In decision POPRC-4/8, the Committee requested the intersessional working group on effective participation amongst others to develop a shorter version of the handbook on effective participation, (“pocket guide”), which includes the core elements of the handbook, focuses on the elements of data collection and submission and should, subject to the availability of funding, be translated into the six official languages of the United Nations.

Parties and observers are invited to submit comments on the attached draft pocket guide. Please send your feedback by **29 July 2009** to the Secretariat of the Stockholm Convention preferably by e-mail (ssc@pops.int), or by regular mail at:

Secretariat of the Stockholm Convention
Att: POPs Review Committee
Ms. Fatoumata Keita Ouane
United Nations Environment Programme
11-13 Chemin des Anémones
CH-1219, Châtelaine, Geneva, Switzerland
Fax: (+41 22) 917 8098

To: Stockholm Convention Official Contact Point
Stockholm Convention National Focal Points

cc: Representatives of the Permanent Missions to the United Nations in Geneva

If you have any further questions regarding this invitation or you would like to receive hard copies of the documents from the POPs Review Committee, please do not hesitate to contact Ms. Kei Ohno (e-mail: kisobe@pops.int; telephone +41 22 917 8201).

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Fatoumata Keita Ouane', written over a horizontal line.

Fatoumata Keita Ouane
Lead, Scientific and technical team
Secretariat of the Stockholm Convention
on Persistent Organic Pollutants

Attachment: Draft pocket guide to the handbook for effective participation in the work of the POPs Review Committee